



ZOOM CALLS WITH CHILDREN - HEALTH & SAFETY

<b><u>Identify hazard</u></b>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
<b>Lack of supervision on the internet by parents</b>			
<b>Existing level of risk</b>		Consider current level of risk	
<b>HIGH</b>	<b>MEDIUM</b>	<b>LOW</b>	<b>NEGLIGIBLE</b>
<b><u>Control measures</u></b>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> <li>Parents ask to make themselves known to the host at the beginning of the call and to remain in the same room for the duration of the call.</li> <li>Parents asked to login for the child.</li> </ol>			

<b><u>Identify hazard</u></b>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
<b>Members of the public attending – non invited guests</b>			
<b>Existing level of risk</b>		Consider current level of risk	
<b>HIGH</b>	<b>MEDIUM</b>	<b>LOW</b>	<b>NEGLIGIBLE</b>
<b><u>Control measures</u></b>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> <li>Parents asked to change the name of the attendees to the child’s name when joining the meeting</li> <li>Waiting room used – one attendee is accepted at a time. Parent and child must be present when in waiting room and teacher verifies the child is the child we are expecting</li> <li>The meeting ID is sent via email and the PASSWORD is sent via email to the parent.</li> <li>The meeting is closed 5 mins after the start time of the meeting.</li> </ol>			

<b><u>Identify hazard</u></b>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
<b>Parents not being aware of the risks of using Zoom</b>			
<b>Existing level of risk</b>		Consider current level of risk	
<b>HIGH</b>	<b>MEDIUM</b>	<b>LOW</b>	<b>NEGLIGIBLE</b>
<b><u>Control measures</u></b>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> <li>Set out clear expectations for parents concerning their role in keeping the children safe.</li> <li>Parents asked to ensure children are dressed appropriately.</li> <li>Parents told to ensure meeting is taking place in public space i.e. the living room / dining room – not child’s bedroom and to be in the room for the duration of the meeting.</li> </ol>			



**ZOOM CALLS WITH CHILDREN - HEALTH & SAFETY**

<b><u>Identify hazard</u></b>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
<b>Children acting inappropriately whilst on Zoom call</b>			
<b>Existing level of risk</b>		Consider current level of risk	
<b>HIGH</b>	<b>MEDIUM</b>	<b>LOW</b>	<b>NEGLIGIBLE</b>
<b><u>Control measures</u></b>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> <li>1. Children will be muted and unmute permission removed for all users</li> <li>2. Teacher will remove any child from the meeting if the child acts inappropriately or return them to the waiting room for 5 minutes</li> <li>3. Or/And Parents requested to remove child from the meeting if child behaves inappropriately</li> </ol>			

<b><u>Identify hazard</u></b>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
<b>Parents making judgement about each other's homes</b>			
<b>Existing level of risk</b>		Consider current level of risk	
<b>HIGH</b>	<b>MEDIUM</b>	<b>LOW</b>	<b>NEGLIGIBLE</b>
<b><u>Control measures</u></b>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> <li>1. Parents suggested to ensure nothing in the background they do not want others to see – blank wall</li> </ol>			