

# Westminster Cathedral Roman Catholic Primary School

Founded By The Jesuit Fathers Circa 1849



Headteacher: Mrs A Stacey

3<sup>rd</sup> July 2020

Dear parents,

We are now approaching the last two weeks of the summer term and we are preparing for September.

There will be no movement of the class teachers next year, the teachers will remain in the classes they are currently in, therefore:

Year 6	Miss McMullan	Year6@westcathsch.co.uk
Year 5	Miss Figueiredo	Year5@westcathsch.co.uk
Year 4	Miss Lee	Year4@westcathsch.co.uk
Year 3	Mr Beach	Year3@westcathsch.co.uk
Year 2	Miss Simmons	Year2@westcathsch.co.uk
Year 1	Mrs Badejo	Year1@westcathsch.co.uk
Year R	Miss Hallsworth	YearR@westcathsch.co.uk

This summer we will be saying goodbye to Mr Burns and Mr Connor. We thank both for their commitment to the pupils in our school. They have both brought so much to the school and the pupils have benefited so much from their talents and experience.

## SENCo.

I am pleased to announce Miss Simmons has been appointed the Special Educational Needs Coordinator (SENCo). She will also be maintaining her class teacher role. Miss Yomaira will maintain being the Special Educational Needs assistant; however she too will be committed to working in a class each morning. If you have any concerns regarding your child please email Miss Simmons using the above email address.

## September 2020

Understandably there are a lot of questions about September. We are currently planning on opening the school to all pupils from Wednesday 2<sup>nd</sup> September 2020. **The pupils are to return to school in their school uniform (this can be the summer uniform) and includes the school blazer and school bag. The school kitchen will reopen fully and hot school lunches will be served.**

## **PPE and hand washing:**

Children do not need to wear PPE in school (e.g. face masks). We are aware a number of children travel to school on public transport and may have a face mask. The advice is that if a child has a reusable face mask they place it in a plastic bag and store it in their school bag. A bin will be placed at the front of the school for disposable face masks to be put in before entering school.

*'Love One Another As I have Loved You' John 13:34*

Bessborough Place, London SW1V 3SE

Tel: 020 7186 0155 E-mail: [office@westcathsch.co.uk](mailto:office@westcathsch.co.uk)

[www.westminstercathedralprimary.org.uk](http://www.westminstercathedralprimary.org.uk)

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Pupils in KS2 (Years 3-6) must hand sanitize their hands on entering the school playground. This will be placed on a table in the playground. Pupils in KS1 (Yrs 1-2) must wash their hands as soon as they enter the classroom.

Hand sanitizers have been placed along the corridors so there are many opportunities for the children and staff to sanitize their hands throughout the day.

Hand washing will continue to be part of a regular occurrence in class.

## Equipment:

Children can bring school bags to school and coats. We ask that everything is kept to a minimum. We advise all the pupils provide themselves with a water bottle which must be labelled and will remain in school.

Pupils in Year 5 and Year 6 can bring in a school pencil case. This will remain in school.

It is important we phase the reopening of our school in September. Please read below the days and times each class will return back to school.

**2<sup>nd</sup> September 2020:** Each class in Years 6,5,4,3,2,1 will return for one day only in the first week. The children are to be dropped off at the school gate. We ask that you follow the signs that are placed outside school.

Year 6	2 <sup>nd</sup> September	8.45 – 2.30
Year 5	2 <sup>nd</sup> September	9.00 – 2.45
Year 4	3 <sup>rd</sup> September	8.45 – 2.30
Year 3	3 <sup>rd</sup> September	9.00 – 2.45
Year 2	4 <sup>th</sup> September	8.45 – 2.30
Year 1	4 <sup>th</sup> September	9.00 – 2.45

**W/b 7<sup>th</sup> September 2020 and 14<sup>th</sup> September 2020:** All pupils in Year 1 to Year 6 to return for the whole week. We will stagger the start of the day and the end of the day to allow for social distancing. *The children are to be dropped off at the school gate and will be welcomed to school by members of staff. We will be asking you to do this swiftly to ensure we are following the social distancing rules. Parents will not be allowed to enter the school playground or school office. If you have a message for the school please email or ring the school or leave the message with the member of staff at the school gate.*

Year 6	8.45am	3.20pm
Year 5		
Year 4	9.00am	3.05pm
Year 3		
Year 2	9.15am	2.50pm
Year 1		

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**For pupils in Reception please follow the start times sent from Ms Smith and Miss Hallsworth this week.**

## **What do I do if I have more than one child in school and they have different drop off and pick up times?**

If you have more than one child in school who have different drop off and pick up times, you can drop your child off in school at the same time at the earlier drop off time, for example, if you have a child in Year 6 and another is Year 3, you can drop both children off in school at 8.45am (the earlier of the two times.)

**W/b 21<sup>st</sup> September 2020:** It is difficult to say how the drop off and pick up arrangements will work from 21<sup>st</sup> September. More information about this will be available in September. We are hoping to be able to re-open breakfast club starting 8am each morning, again more information will be available in September.

**Please note all these dates and times are accurate and based on the 'Five Government Tests for lock down'. These are subject to change. Please keep looking out for emails and texts alerting you to any changes.**

**The Government did announce yesterday that all pupils must return to school in September, it is compulsory.**

## **After school clubs**

**Fit for Sport:** We are working with Fit for Sport to see when they are able to start their after school provision. The earliest date I propose is the week beginning 14<sup>th</sup> September. I am in touch with Fit for Sport regarding their risk assessments.

**Extended school provision:** After school clubs will begin the week beginning 28<sup>th</sup> September. Information about the clubs will be sent out in September. Information regarding other extended school provision (including music lessons) will be sent to parents in September.

Please continue to look and reply to your class teacher's emails. In the coming weeks they will be sending a Zoom invitation for a live session and they will be sending your child's school report via email.

Yours kindly,

Mrs Stacey  
Headteacher

Miss Smith  
Deputy Headteacher

Mr Scott Cree  
Executive Headteacher (September 2020)

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