

Person Specification

Job Title:	Learning Support Assistant
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Experience (*essential requirements*)

1. Working with or caring for children and young people, ideally in a similar environment

Qualifications/Training (*essential requirements*)

2. Training in the literacy/numeracy strategy and/or in particular curriculum or learning area e.g. bi-lingual, sign language, dyslexia, ICT, maths, english etc.

Knowledge/Skills (*essential requirements*)

3. An ability to support learning and meeting the needs of individual pupils
4. Excellent interpersonal skills and the ability to communicate effectively, both orally and in writing
5. An ability to form positive links with parents and outside agencies
6. Very good numeracy/literacy skills
7. Can use ICT effectively to support learning
8. Use of other equipment technology – video, photocopier
9. Full working knowledge of relevant policies/codes of practice and awareness of relevant legislation
10. Working knowledge of national curriculum and other relevant learning programmes
11. Understanding of principles of child development and learning processes
12. Ability to self-evaluate learning needs and actively seek learning opportunities
13. Ability to relate well to children and adults
14. Up-to-date knowledge of relevant legislation and guidance in relation to working with, and the protection of, children and young people
15. Commitment to the protection and safeguarding of children and young people.
16. Value and respect the views and needs of children and young people
17. Work collaboratively and supportively with colleagues within the organisation and with colleagues in other organisations
18. Respect and value the different experiences, ideas and backgrounds others can bring to work and to teams
19. Be resilient and demonstrates ability to work well under pressure. Manages time effectively
20. Willing to work willingly within organisational procedures, processes and to meet required standards for the role
21. Committed to continual personal and professional development
22. Reflective and learns from past experiences