

Bessorough Place, Pimlico,  
Sw1V 3SE  
Tel: 020 7641 5915  
Fax: 020 7641 6384

Headteacher: Mrs. Linda  
Vassallo

We're on the Web

Www.westminstercathedralprim  
ary.org.uk

**SCHOOL UNIFORM PRICE LIST of  
Items from Website**

- Grey Cardigan: £9.95-£11.95
- Grey V Neck Jumper £8.95-£10.95
- School Coat: £18.85
- School Tie: £2.90
- Reading Folder: £4.00 (new revised price also applies to the reading folders sold from the office)
- Red School Bag: £9.80
- Red PE Kit Bag: £2.90
- School Hat: £3.00

**RE NEWS**

Father Pat would like to remind those parent's of Yr 3 children who would like to take part in First Holy Communion that applications close next Friday 17th September. The application forms can be picked up from the office.



**Afterschool Clubs**

Notes regarding the Afterschool Clubs that are taking place this term were handed out this week. Children will be/have been notified if they have been successful or not. Some clubs will begin next week, while others will be in the following weeks. Please read the information below regarding each club.

**Chinese-** the required numbers for this club to take place has not yet been reached. Therefore we are still awaiting confirmation of whether the club will go ahead or not.

**Yoga-** KS1 (Years 1,2,3) will begin Wednesday 16/9. KS2 (Years 4,5,6) will begin Tuesday 15/9.

**Drama-** KS1 (Years 1,2,3) will begin Tuesday 15/9.

**Art-** KS1 (Years 1,2,3) will begin Monday 14/9.

**Choir-** KS2 will begin Thursday 17/9.

**French-** KS1 (Years 1,2,3) Thursday 24/9 and KS2 (Years 4,5,6) will begin Monday 21/9

**Mrs Robinson's Discussion Group will begin on Wednesday 7/10.** (Information for those children invited will be handed out in October)

Please note that participating in Afterschool Clubs is a commitment. Therefore, if your child would like to withdraw from a club, they must have a written letter from their parents to do so.

**NEW STAFF**



We welcome to our school Mr Steven Donnellan as Class Teacher in Year 3, Mr David Shanks as Learning Support in Year 1 and Mr Dennis Baugh as our Music Teacher. We also welcome to our school new students in Reception, Year 1, Year 2, Year 3, Year 4 and Year 5. We wish them all the best in settling into our school community.



Mr Donnellan



Mr Shanks



**Newsletter**

**From the Head**

Welcome back to the start of a new academic year. It was lovely to see so many smiling faces on Monday. The children have arrived back looking very smart and eager to meet up with all their friends once again. As usual, the beginning of a new school year is an extremely busy time for the office. This newsletter contains a great deal of useful information about money, slips, clubs and phones, so do read it carefully.

I would like to draw your attention to new guidelines on absences and holidays. Penalty notices for non-attendance at school can now be issued (see brochure in foyer). We do not particularly want to go down this line, so I ask you to be especially vigilant about the number of days that you request for holidays or days of absence through sickness. A copy of doctor or dentist appointments must be handed in to the office. Our EWO (Education Welfare Officer) checks the attendance register every half term. She will pick up on any child that falls below 90%. I know that it is difficult for you to keep track of days, so we will inform any parent we feel is coming close to this percentage point in writing of their attendance rate so far. This also applies to all those children who arrive late on a regular basis. Registers close at 9.10am, children will be marked late after that time. This will also be picked up by the EWO.

The parents of Westminster Cathedral Primary School are very supportive and care about their children's education so for many this will not be a problem. I hope you find this informal briefing useful. If you are still unsure about the notice, please pick up a leaflet from the foyer.

Setting this aside, we have introduced a new Behaviour Policy. Information about this was sent home this week. So far the children have adapted well to the procedures and are looking forward to earning their face on a Golden Apple! If you require more information about this please see myself or Mrs Porter.

We hope that the 2009-2010 year will be exciting, challenging and enjoyable for all.

Mrs L Vassallo



Listen and remember as I have heard you

**Governors Fund**

Please find attached the Governors Building Fund envelope. We ask for a donation of £30 per child, per year. Of course if you are experiencing any financial difficulty, any donation will be acceptable. Your donations to the Building Fund is greatly appreciated and put towards some fantastic new resources for the school, for example the refurbishment of the children's toilets and our new classrooms.

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## School Calendar Dates for First half of Autumn Term 2009

<ul style="list-style-type: none"> <li><b>Week 1</b></li> </ul> <p>Monday 7/09/2009 -School begins Tuesday 8/09/2009- Year 6 Swimming begins</p> <ul style="list-style-type: none"> <li><b>Week 2</b></li> </ul> <p>Monday 14/09/2009- KS1 (Yr1,2,3) Art Club begins Tuesday 15/09/2009- <b>Yr 6 Secondary Transfer Meeting 5pm</b>, KS2 (Yr4,5,6) Yoga club begins, KS1 (Yr,12,3) Drama Club begins Wednesday 16/09/2009-Whole School Mass (will be held at school- time TBC), KS1 (Yr1,2,3) Yoga Club begins Thursday 17/09/2009- Choir begins</p>	<p><b>School Times</b></p> <p>8.55 School Starts 10.45 Morning Break 11.00 Class resumes 12.30 Lunch 1.30 Class resumes 3.20 School Ends</p>
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Please ensure that your children arrive and are collected on time. All children should be in the playground before 8.55 when school starts.

Don't be late!



## REMINDERS

### SNACKS

A reminder that break time snacks should only be fruit items. No sugary sweets are allowed.

### MOBILE PHONES

Only those children in Year 6 who walk home from school are allowed to bring their mobile phone to leave at the school office for the day. NO other children should bring mobile phones to school.

## Homework

Homework is a very important part of your child/ren's education. It is a tool in helping children grasp concepts studied in the classroom.

Each class has varying ways of setting out homework. A 'Class Newsletter' will explain your child's homework expectations.

*Please read this carefully.*

The 'Class Newsletter' will also inform you of the Curriculum topics that will be covered in your child/ren's class this half term.

Your assistance and support in providing a suitable study environment and encouraging positive study habits are appreciated.

Please read your child's Class Newsletter where you can find the expectations of Uniform and Homework!

## School Uniform

**IMPORTANT: The school Uniform will now be sold from [www.yourschooluniform.com](http://www.yourschooluniform.com).**

For the first half of Autumn term, children are able to wear either their Summer Uniform or their Winter Uniform. You can find details of these on the school's website, school prospectus or the school uniform shop's website.

Please be aware that you are able to purchase the basic school uniform (dresses, blouses, jumpers, cardigans, PE shorts and T-shirts, shirts) from shops like ASDA. School ties, coats, hats, reading folders and both school bags and PE Kit bags must be purchased from the website. Mrs Maker currently has Reading folders available from the office if you require a new one.

You will find that there is a small delivery charge of these items on the website.

## IMPORTANT INFORMATION FROM THE OFFICE:

As you would be aware the office can be a very busy place and while Mrs Maker does her best to assist you where she can, we would like to bring to your attention some information that would make it easier for both you and the office staff. Please read this information carefully.

### YOUR CONTACT DETAILS

Our new mobile phone texting system is working well to inform you of any reminders. However, we still have not been able to contact some of you through this system. This may be due to an incorrect number given or a change of number. **PLEASE ensure you inform the office if you have changed your mobile number.**

Please also inform the office of any other information that may have changed, e.g.. **your work contact details, your home address, the name of an alternative contact person in case we can not get hold of you.**

### PERMISSION SLIPS

If a permission slip has been sent home this can be signed and returned to the CLASS TEACHER, not the office.

### MONEY

If you would like to pay the office money for school dinners, school trips, after school clubs etc, please place the money in a labelled and sealed envelope. Please write on the envelope your child's name, child's class, what the money is for, how much money is in the envelope and how much money you would like to pay. This envelope then can be given to your child's teacher or placed in the 'Money' box on the wall in the entrance foyer. We do have spare envelopes on the small table in the foyer if you require one.

'Money' box in foyer



Spare envelopes

### AFTER SCHOOL CLUBS

We try to accommodate all children who are interested in participating in a Club. Each club has a quota of how many children are allowed to participate. At times some clubs may be oversubscribed, therefore the first priority students are those who have not yet attended a club. We then ensure that those who not successful in getting a place in the first round, have priority in the next term's club. This way all children have an opportunity to take part at some point throughout the year. If some clubs have not reached their quota of the number of participants, this club may be cancelled. A timetable will be available (in the next week) of the current After school Clubs taking place on the Notice Board outside the front of the school.

### Attached to this newsletter are Permission and Emergency Forms

Often children go on local trips- to the Library, Holy Apostles Church, Queen Mother's Swimming Pool, Bessborough Gardens etc. or in the event of an evacuation (we go to Churchill Gardens). Please fill in and sign the attached permission form and return it to the school, giving your child permission to participate in these trips. We shall of course notify and seek your permission for any trip further afield.

It is essential that we have contact details for you during the day. Please complete the attached emergency form giving these details- **if you change your place of work please let us know.** Please give another person whom we can contact in an emergency in case we are unable to contact you.

### School Dinners

**1 Day: £1.70**

**Full week: £8.50**

**Half Term: £59.50**

**Full term to Christmas: £119.00**

Please ensure that Dinner monies are in a sealed, clearly labelled envelope.

**If you would like to change your child's dinner options, for example, from packed lunch to school dinner or vice versa, then you must give the office a half term's notice in writing.**